

<b>Date</b>	<b>Kind of Meeting</b>	<b>Where Held</b>
August 13, 2012	Special Called	Dothan City Board of Education, Teachers' Center, 500 Dusy Street
<b>Presiding Officer</b>	<b>Members Present</b>	<b>Members Absent</b>
Dr. Harry Wayne Parrish, Chairman	Dr. Harry Wayne Parrish, Chairman Mrs. Brenda Guilford, Vice-Chairman, District 1 Mr. Franklin Jones, District 2 Mr. Charles Woodall, District 3 Mr. Ben Armstrong, District 5 Mr. Chris Maddox, District 6	Mr. Jimmy Addison, District 4

Dr. Harry Wayne Parrish called the meeting to order at 5:03 p.m.  
Mrs. Brenda Guilford led in prayer.  
Dr. Harry Wayne Parrish led the Pledge of Allegiance.

**Board Comments**

Mr. Chris Maddox, Mr. Ben Armstrong, Mrs. Brenda Guilford, Mr. Charles Woodall and Mr. Franklin Jones had no comments. Dr. Harry Wayne Parrish stated I enjoyed Friday's first day with the teachers it was fantastic.

**Approval of Agenda and Proposed Agenda Modifications**

Mr. Ben Armstrong made a motion seconded by Mr. Chris Maddox to approve the Agenda and proposed Agenda modifications as presented and as recommended by the Superintendent. The motion carried. Voting was as follows: "YEA" – Jones, Woodall, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

**Superintendent Evaluation/Surveys by Board Members**

Dr. James Wright gave an orientation on the evaluation process for the Superintendent stating the following: There are four (4) sources of data collection: (1) the Board questionnaire, (2) Administration/Central Office survey, (3) Structured Interview and (4) Portfolio artifacts. Dr. James Wright then presented the Board with a questionnaire with ratings 1 through 4 and also explained that the Board Members do not put their name on the questionnaire. I will meet with Mr. Wilder to write a professional development plan and evaluation summary report, and then present the results to the Board.

**Personnel Services**

Dr. Dell Goodwin presented the personnel agenda and addendum.

Mr. Franklin Jones made a motion seconded by Mr. Chris Maddox to approve the Personnel Agenda and Addendum as presented and as recommended by the Superintendent. The motion carried. Voting was as follows: "YEA" – Jones, Woodall, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None. (See Personnel below)

DOTHAN CITY BOARD OF EDUCATION, Personnel Action Sheet

TO: Board Members  
FROM: Tim Wilder  
DATE: August 13, 2012

I recommend approval of the following personnel items:

- A. TRANSFER(S):
  - 1. Nicole Burns, First Grade Teacher at Morris Slingluff Elementary School to Reading Coach at Cloverdale Elementary School, effective August 14, 2012
- B. RESIGNATION(S):
  - 1. Wanda Casey, School Secretary at Morris Slingluff Elementary School, effective August 9, 2012
  - 2. Darryl Brooks, Assistant Principal (10-month) at Northview High School, effective August 14, 2012
- C. ADDITIONAL OR TEMPORARY EMPLOYMENT(S):
  - 1. Jamie Seay (Kelly Springs), additional temporary employment as a teacher for Extended Day program at Kelly Springs Elementary School, to be paid out of Extended Day Funds, effective the 2012-2013 school year
  - 2. Crystal Shelley (Highlands), additional temporary employment as a teaching assistant for Extended Day program at Highlands Elementary School, to be paid out of Extended Day Funds, effective the 2012-2013 school year
  - 3. Della Stokes (Highlands), additional temporary employment as a teacher for Extended Day program at Highlands Elementary School, to be paid out of Extended Day Funds, effective the 2012-2013 school year
  - 4. Mary Harris (Highlands), additional temporary employment as a teaching assistant for Extended Day program at Highlands Elementary School, to be paid out of Extended Day Funds, effective the 2012-2013 school year
  - 5. Linda Solomon (Highlands), additional temporary employment as a teaching assistant for Extended Day program at Highlands Elementary School, to be paid out of Extended Day Funds, effective the 2012-2013 school year

## ADDENDUM, DOTHAN CITY BOARD OF EDUCATION, Personnel Action Sheet

TO: Board Members  
 FROM: Tim Wilder  
 DATE: August 13, 2012

I recommend approval of the following personnel items:

## A. TRANSFER(S):

2. Melissa Bohannon, Special Education Teaching Assistant at Selma Street Elementary School to Computer Instructional Aide for the 2012-2013 school year only at Selma Street Elementary School, effective August 14, 2012 (Replacing Cheryl Speights)

## B. RESIGNATION(S):

3. Tarvarris Gilbert, Mathematics Teacher at Honeysuckle Middle School, effective August 13, 2012

## D. APPOINTMENT(S):

Name C-Certified/S- Support	Degree/College	Related Experience		Assignment	Effective Date
		School	Other		
18. Carrie Jo Anderson - S	B.S., William Carey College at Gulfport, Mississippi	0 Pending verification of 7 years school experience	0	Parental Involvement Specialist at Northview High School/Girard Middle School (Replacing Lakeesha Shaw)	August 14, 2012
19. Meleah Cook – S	Dothan High School Student	0	0	Student Extended Day Worker at Highlands Elementary School	August 20, 2012
20. Abbey Dismukes – S	Dothan High School Student	0	0	Student Extended Day Worker at Highlands Elementary School	August 20, 2012
21. Douglas (DJ) McCray – S	Dothan High School Student	0	0	Student Extended Day Worker at Highlands Elementary School	August 20, 2012
22. Ryley Snell– S	Northview High School Student	0	0	Student Extended Day Worker at Highlands Elementary School	August 20, 2012
23. Andie Stokes – S	Northview High School Student	0	0	Student Extended Day Worker at Highlands Elementary School	August 20, 2012

## F. SUPPLEMENT ASSIGNMENT(S):

1. Emanuel Brown, 9<sup>th</sup> grade boys basketball coach supplement at Dothan High School, effective the 2012-2013 school year

## G. CONDITIONAL APPOINTMENT(S):

Name C-Certified/S- Support	Degree/College	Related Experience		Assignment	Effective Date
		School	Other		
1. Constance Bell - S		0	0	Bus Driver at Transportation – Pending Background Clearance and Job Parameters	PENDING RECEIPT OF ACCEPTABLE BACKGROUND CLEARANCE
2. Calvin Kidd – S	Troy University Student	0	0	Student Extended Day Worker at Highlands Elementary School	PENDING RECEIPT OF ACCEPTABLE BACKGROUND CLEARANCE
3. Jobeth Burgoon - S	Wallace Community College Student	0	0	Student Extended Day Worker at Highlands Elementary School	PENDING RECEIPT OF ACCEPTABLE BACKGROUND CLEARANCE

**Superintendent Recommendations**

Mr. Tim Wilder stated I do not know if you guys discussed page 6 for the Selma Street additional custodian position. Dr. Harry Wayne Parrish stated no sir. Mr. Tim Wilder stated we are well over 500 there with four additional classrooms and one custodian. It is our second largest elementary school and it is actually getting almost as big as our middle schools. I ask the Board to consider the additional custodian position.

Mr. Franklin Jones made a motion seconded by Mr. Charles Woodall to approve an additional custodian position at Selma Street Elementary School as recommended by the Superintendent. The motion carried. Voting was as follows: "YEA" – Jones, Woodall, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

Mr. Charles Woodall stated Mr. Manuel how many positions does that bring to out of local money off the top of your head. Mr. Mike Manuel stated I am still balancing that out we do not have any teachers other than the ones paid out of the City allocation but we do have some support people paid out of local funds. When we do the budget I will let you know.

Mrs. Allyson Morgan stated the second letter went out today for Honeysuckle and Girard. You might get calls from them regarding the choice letter. They can call the school or here if they have any questions but it is an application if

they want to participate in the choice option to go to Carver and Beverlye. The stipulation is they meet the criteria already established for the magnet schools. If they are not in magnet and they are already enrolled in Honeysuckle or Girard they have the choice to apply to go to Carver or Beverlye. They still have to meet those four criteria set in place. Mr. Franklin Jones stated are we in conflict in any way with that because that has been on my mind every since I heard it the first time that they can apply. Mr. Tim Wilder stated even the ones that applied and did not qualify will be given the chance to go to the magnet schools is that what you are asking. Mr. Franklin Jones stated no, I am talking about the ones that desire to go because of the status of the two schools. Mr. Tim Wilder stated they will need a completed application but they will be able to go. Mrs. Allyson Morgan stated it is just a very brief thing that they want to participate in choice. Mr. Franklin Jones stated again, are we in conflict with what the State says when they say they can apply. Mr. Tim Wilder stated no sir the way I understand it is because they are a magnet school it is not open for everybody only the students that would meet the criteria so we are not in conflict with anything the State says at all. Ask it again because I want to get it right. Mr. Franklin Jones stated we say these children can apply to go to some other school because of the status of the two schools now right. Mr. Tim Wilder stated yes. Mr. Franklin Jones stated then we are going to turn around and say no because you did not pass the test. Mr. Tim Wilder stated it is not passing a test. What Mrs. Judy has already done is identify those students, if they wanted to go, that meet the criteria and would not have to take a test at this point. Mrs. Brenda Guilford stated is the criteria basically the conduct. Mr. Tim Wilder stated conduct and the grades they have. We are talking about middle schools am I saying that right. They would not have to take a test to do that. Whatever they have now for the past year with their SAT scores, discipline records and those kinds of things. We have identified I think she said around 50 that would be going to Carver maybe over 60 that would be eligible just in 6<sup>th</sup> grade going to Beverlye. They would not take a test because we already know who those students are and we are sending them letters. If they choose to go, as long as space will be provided we will do that. Our plan right now is to do one 6<sup>th</sup>, one 7<sup>th</sup> and one 8<sup>th</sup> because we cannot put them there unless we have capacity. We met with all the middle school principals today. They worked out some personnel issues of who would go because there is going to be a teacher who follows every 25 or 30 kids. No Sir, we are not in any kind of conflict with the State on that. Mr. Franklin Jones stated so if a parent insists I want my child out of here from the two affected schools. Mr. Tim Wilder stated the only place they can go is to their cluster school is the way I understand it, is that correct? Mrs. Allyson Morgan stated in the past what we were told from the State Department, Federal Programs, if there was a magnet option, like our district has, and that was the only choice that we have which is how we are set up and both of our non-magnets are in school improvement and our magnets are not the State just allowed us not to have choice and we sent a letter we could not offer choice we will offer our supplemental services but we will not have choice. When the Federal government came and monitored they said you cannot do that you have to offer choice if they meet the criteria but you do not have to water down that criteria. You do not have to just open the door to that magnet school and say everybody can go you keep your same criteria. You just open it to anybody who is not there but still meets the criteria. That is what we have to do in school choice is we can say anybody now who did not apply but still meets the criteria has the option to go. That is the window that is opened up otherwise we would have in the past if it had happened we would have just been directed by the State to say we do not have an option we will just offer supplemental services which is free tutoring. Mr. Tim Wilder stated I asked the question today could a student who is at Honeysuckle elect to go to Carver and the answer is no because that is not their zoned or their cluster. They cannot crisscross and go wherever. Mr. Franklin Jones stated I understand that and I will be through in just a minute. Then we are saying some parents really do not have a choice. They can only go to another middle school which happens to be a magnet school. Mr. Tim Wilder stated yes I guess if they do not meet the criteria they cannot go to the magnet school, correct. That is the only other middle school they have a choice to go to in our system. If I had a student at Girard Middle School and if she or he did not meet the criteria to go to Carver Magnet they have no other options to go anywhere else because we do not offer that. I hope that next year or the year after we will have some options where they may could go but that is why clusters are so big in Alabama. Anybody who would be able to get in the magnet school even if they will not apply will have a chance to go. Mr. Franklin Jones asked how would the tutorial part come in for those students that cannot. How would that happen? Mr. Tim Wilder stated the tutorial part from SES services? Mrs. Allyson Morgan stated we have offered SES services for the last three or four years at both high schools and what you are talking about has happened at both high schools for several years because we only had two high schools and they have both been in school improvement so we had no choice so we offered after school tutorials. That is outside vendors that come in and we cannot tell parents who to choose but parents chose from among about nine vendors last year and they either meet at schools, at libraries, at recreational parks or even some of them went into the homes. It was free of charge up until a certain amount so about \$900 is what students would get this year and all of that is going to be at their open houses for those students. That is through our Title I money and we get some school improvement money also but through Title I we have to set aside supplemental services for tutoring for those students. What we have to remember in Dothan the only reason those two schools did not make it is because the special education subgroup did not improve enough to meet adequate yearly progress. At one school they did not improve in just reading and Honeysuckle it was reading and math so that was the only subgroup that did not improve. They met 19 out of 20 goals but you have to meet 20 out of 20. Mr. Tim Wilder state but as far as the question of tutorial if they elect to take school choice do we still offer the tutorial for a student who does not get to leave the school. Mrs. Allyson Morgan stated yes. Mr. Franklin Jones asked how will you inform the parents? Mrs. Allyson Morgan stated they will be at the open house next week. They are getting a post card about it this week too. Mr. Tim Wilder stated they usually know or find out at the beginning of the year. Mrs. Allyson Morgan stated actually the SES is ongoing enrollment so any time students fall behind or have difficulties they can sign up for tutoring. Mrs. Brenda Guilford stated Allyson did you say that all of the kids that met the criteria would get a letter or would every kid. Mrs. Allyson Morgan stated every student has the opportunity and even if a parent is unsure about whether they would meet the criteria or not they can still say I would like to have that choice and bring that paperwork to their school or here and then we would check their grades and

see if they meet the criteria. Mrs. Brenda Guilford stated could you tell me what the criteria is. Mrs. Allyson Morgan stated it is the exact criteria from the magnet school handbook that was approved. The SAT scores of four or better, Stanine, math and reading, a C or better in the core subjects and discipline has to be a C or better. They got the criteria in the letter also. Mr. Chris Maddox stated is there any kind of a timeframe on this because it sounds like the first week of school is going to be fruit basket turn over for some of these middle school principals and teachers and trying to be fair to them they need to be able to plan for what they are going to teach and how they are going to teach it. Mrs. Allyson Morgan stated there is a timeframe and in the letter it says that each parent will be notified on the start date for these students. Because of the time the testing data is released you cannot notify everybody and get this done before school start time. So this actual change will happen after school starts but those parents who exercise choice and whose students qualify will be sent a letter and notified of the start date. So for instance, Carver will not have new arrivals everyday those students who enroll in Carver for choice will all enter on the same day. I would suggest to both of the principals that they have an orientation day at Carver and Beverlye for those new students who enter and after that school choice is over and those students have made their choice for that. There is a school choice toolkit that the government, No Child Left Behind, gives for us to follow. It is not any of our regulations. It is a very structured process to follow. Mr. Tim Wilder stated we have identified four or five students that are on the waiting list for middle school that are not currently Dothan City School enrolled they are at Rehobeth and outlying counties and maybe one or two in private schools. Those students are not eligible to go to our magnet schools under school choice so as I said earlier we are going to eliminate this waiting list and we feel very certain we are going to get everybody that is on the waiting list into Beverlye and Carver and some. But the students that are not currently enrolled in Dothan City Schools are not eligible to go into these magnet schools under this rule unless the Board opened up these four or five slots at Carver and Beverlye. Mr. Chris Maddox stated what is the deadline we anticipate. Mrs. Allyson Morgan stated the letters have to come back to us on the 24<sup>th</sup> and then based on that we would sit down and it would be the first week. They will probably be at their school for two weeks and then have the orientation. It would be the first week of September. Again there has got to be a teacher there for them and like you said it has got to be organized. Some students that qualify may want to stay at their school. It affected a small group of students that did meet the criteria that might feel comfortable where they are. Mr. Tim Wilder stated we may not have the space for 50 6<sup>th</sup> graders and the space is going to be one that overrides everything else. I was adding up today possibly 140 or 150 students at just one middle school if everybody chose to take school choice. I do not know that we have room in our middle schools for 150 new students. We may have room for 60 but not 150. Mr. Chris Maddox stated what is the procedure for determining if 150 are eligible how are you going to cut it off at 60. Mr. Tim Wilder stated we do what we have done at the magnets already. We take the students with the highest scores that want to go first and go from there. We have already established that as a policy with magnets and we will do the same thing with these.

Ms. Susan Loftin stated our focus this week is to make sure that we have all teacher materials and student materials available hopefully by the end of the week at of our elementary schools and I am sure Mrs. Morgan is doing the same thing with middle. We have some textbooks for students that have been back ordered to us from the warehouse that is a concern but we are working on that to see what delivery date we can nail down to make sure everybody has what they need to start school on Monday.

Dr. Dell Goodwin stated thank you for having these meetings once a week which means we will have less substitutes starting out the school year. We will still have some subs in some of the classrooms but we will have more teachers hired. We have hired close to 80 new certified teachers that have already began or will begin on Monday.

Mr. Larry Alums stated we have the State Inspector coming in for the next three weeks to inspect our buses. We are looking forward to that and the beginning of school all at the same time.

Mr. Tim Wilder stated Teresa Davis' sister-in-law passed away last week and she has been with Rhett in south Florida. It is good to have her back. We also have Mr. Snellgrove and Mr. Kirkland here as well, we appreciate you.

### **New Business**

Dr. Harry Wayne Parrish stated the Board would meet again next Monday. (See additional Board meeting dates below)

Board Agendas are posted to the Dothan City Schools website: [www.dothan.k12.al.us](http://www.dothan.k12.al.us). On the morning of the Board meeting the Agenda will be replaced with the Board Agenda Packet (under the Agenda column). Click on Administrative Services on the right side then click on Board Meetings on the left side. We also have the Board meeting calendar, listing Regular and Workshop meetings only, under School Calendars on the website. Regular Meetings are normally held on the 3rd Monday of each month. All meetings are scheduled for 5:00 p.m. in the Dothan City Schools' Teachers' Center, 500 Dusy Street, **unless otherwise announced**. Meeting dates are occasionally changed due to holidays or conflicts. Additional Special meetings are held as needed and are announced in local media.

Date & Time	Type & Location
8/20/2012 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
9/10/2012 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
9/17/2012 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
10/8/2012 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
10/22/2012 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
11/5/2012 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
11/26/2012 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
12/10/2012 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
12/17/2012 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
1/14/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
1/28/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
2/11/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
2/25/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
3/11/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
3/18/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
4/8/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
4/22/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
5/13/2013 - 5:00 PM	Board Workshop @ Board of Education, Teachers' Center, 500 Dusy Street
5/20/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street
6/17/2013 - 5:00 PM	Regular Meeting @ Board of Education, Teachers' Center, 500 Dusy Street

**Adjournment**

Mr. Chris Maddox made a motion seconded by Mr. Ben Armstrong to adjourn. The motion carried. Voting was as follows: "YEA" – Jones, Woodall, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

The meeting adjourned at 5:44 p.m.

APPROVED: January 28, 2013

\_\_\_\_\_  
Dr. Harry Wayne Parrish, Chairman

\_\_\_\_\_  
Tim Wilder, Superintendent, Secretary