



Meeting Preferences

We are preparing for an upcoming Special Education meeting for your child, _____ . Due to the current circumstances surrounding the COVID-19 virus, we have some meeting options prepared for you. Please review them below and indicate your preference for this meeting.

- I would like to participate via phone conference.** I understand that the Team will call me to discuss meeting details during my indicated time.

- I would like to participate via Zoom.** I understand that when choosing this option, a link will be sent to my email address to join the meeting at the indicated time.

My email address is: _____

- I would like to attend the meeting in person.** When checking this option, I understand that I will be required to wear a mask at all times while in the school. I am aware that I will be screened for a high temperature and will be asked questions about any symptoms that I may be experiencing. Social distancing guidelines will be followed as best as possible during the meeting.

- I would like for the IEP Team to hold the meeting without directly contacting me.** I understand that any information discussed during this meeting will be sent home for me to review. I understand that some forms will require my signature before sending back to school.

Thank you for your prompt attention to this meeting notice. Our aim is to keep our parents, staff and students as safe as possible during this pandemic.

Signature

Date



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