

Dothan City Schools
System-wide Attendance Addendum

Purpose:

The purpose for this attendance addendum is to increase student attendance and decrease the number of Chronic Absences for Dothan City Schools.

The following information is a recommendation to addend to the current DCS Attendance policy:

System-Wide Attendance

- 1) Once a student has obtained ten (10) unexcused absences, the parent/guardian will be notified and the student will be administratively withdrawn from the school system.
- 2) The Parent/Guardian will be given three (3) days to re-enroll the student back into DCS (Parent/Guardian, in person, is the only adult(s) that can re-enroll the student).
- 3) At the time of re-enrollment, the parent/guardian will be given the attendance/chronic absenteeism awareness form (see appx. 1). *** There will be a \$25 Administrative Re-enrollment fee.**
- 4) If the student obtains three (3) more unexcused absences, the parent/guardian's name will be turned in to the Department of Human Resources (DHR) of Houston County.

Virtual Program Students

- 1) Students enrolled in DCS virtual program are required to maintain, at least, 20 log-in hours per week.
- 2) If a student does not meet the minimum log-on hours per week, it will be counted as an unexcused absent for that week.
- 3) If a student obtains ten (10) unexcused absences, the above procedures will be activated.

High School Period Roll Count

- 1) All teachers will take attendance every day in every class period.
- 2) If students are counted absent first period, and do not check-in, the student is counted absent for the day.
- 3) If a student is present first period, but is marked absent three (3) or more of the remaining class periods the student will be marked absent for that day.

- 4) If a student is absent for a total of three class periods, the student is marked absent for that day
- 5) If a student obtains ten (10) unexcused absences, the above procedures will be activated.

Loss of Credits / Retention for Excessive Unexcused Absences

If a student obtains 13 or more unexcused absences the principal shall evaluate the attendance record and recommend retention for the student along with reporting the parent/guardian to the Department of Human Resources (DHR). The parent/guardian and student will be notified of this rule once a student reaches 10 unexcused absences.



Attendance Agreement

I _____ the parent/guardian of _____ am aware that I
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am in violation of Alabama State Law Article 1 Section 16-28-12 part C:

(c) Any parent, guardian, or other person having control or custody of any child enrolled in public school who fails to require the child to regularly attend the school or tutor, or fails to compel the child to properly conduct himself or herself as a pupil in accordance with the written policy on school behavior adopted by the local board of education and documented by the appropriate school official which conduct may result in the suspension of the pupil, shall be reported by the principal to the superintendent of education of the school system in which the suspected violation occurred.

_____ I am aware that my child has at least 10 Unexcused Absences. This is not acceptable for student success. Therefore, Dothan City Schools has **administratively withdrawn** my child.

_____ I have three (3) days to either re-enroll my child back into Dothan City Schools or enroll my child into another school system. * **There will be a \$25 Administrative Re-enrollment fee.**

_____ Should my child receive three (3) additional Unexcused Absences, I will be reported to the **Department of Human Resources (DHR)** for parent neglect based upon the Alabama Truancy Law.

Parent/Guardian Signature

Date

